DOXACON
Faith & Fandom Convention

What Presenters Need to Know Before the Event

We are so grateful for your time, effort, and expertise in making Doxacon the coolest place to be for developing a healthy Christian consumption of media. Here's what you can expect during the event.

> **!** Before the event begins, make sure your Zoom app is up to date!

✦ The Event Format

We've adjusted the normal format of Doxacon to suit an online experience. The entire event will be conducted on Zoom.

Sessions One and Three

- **Sessions One** and **Three** will be conducted like last year: they'll include two speakers and one moderator. Each speaker will present for 20 minutes in turn; first one, then the other. The moderator will keep the event moving by keeping track of the time and inform speakers when they are approaching the end of their time, if needed.

- The final 20 minutes of each **Session** will be Q&A. Q&A will be done through Zoom's Q&A module. Questions will be selected and read to the speakers and audience by the moderator. Speakers will respond to questions as a panel.

Session Two

- **Sessions Two** is a new format that we're trying out to increase engagement in an online atmosphere. The talks were given ahead of time to attendees to watch. This **Session** will begin with our respondant analyzing the two talks and tying them together, followed by a longer Q&A session with the speakers of the pre-recorded talks.

Breakout Discussions

- Each **Beakout Discussion** will have one moderator. The moderator may participate or guide discussion, but his or her main role will be to curate a healthy online atmosphere as per the **Moderator's Guide**.

Gaming

Game masters are responsible for starting and hosting their own calls and for making sure their players have everything they need for their games ahead of time (if anything), including links to the games you're playing.

✦ Logging On

Sessions: We will start the Zoom webinar from our computer.

- ✦ Please join 10 minutes before your session begins so we can ensure that all the tech is functioning correctly. You can join via the normal link on the website.

- ✦ When you join, please **Raise Your Hand** so we can find you quickly and promote you to a Panelist.

Breakout Discussions: Each moderator is responsible for starting the Zoom call from their own computer using the login and password we've provided. Be sure that your **Waiting Room** is enabled, and admit entry to only those on your list. You may guide and participate in conversation, but your main responsibility is to curate a healthy online atmosphere as per the **Moderator's Guide**.

Gaming: Each game master is responsible for starting the Zoom call for his or her game using the login and password we've provided. As the game master, it is up to you to curate a healthy online atmosphere.

✦ Presenter Etiquette

We are interested in creating a happy, healthy, constructive atmosphere at Doxacon Online. We have two simple rules:

1 **Be professional.** Don't use obscene, lewd, or excessively violent language in your presentations.

2 **Be kind.** Do not insult, harass, or demean others in your presentations.

Questions? Ask us at doxaconhelp@gmail.com.